

INFORMATION BULLETIN

WORKFORCE INVESTMENT ACT

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TO: WORKFORCE INVESTMENT COMMUNITY

SUBJECT: AMERICA'S CAREER KIT "TRAIN-THE-TRAINER"

The purpose of this information bulletin is to announce that America's Career Kit (ACK) "Train-the-Trainer" certification training will occur in the State of California during May and June 2001. In conjunction with the U.S. Department of Labor (U.S.DOL)/Employment and Training Administration National Office, a series of one and a half-day workshops will be conducted throughout the State. Bob Vidos, from Network Consortium, will serve as the trainer for the State of California. The training is being provided free of charge through U.S.DOL funding from the Minnesota Department of Employment Security.

The intent of the project is to train a minimum of one person per comprehensive One-Stop on the use of the ACK products with One-Stop individual and employer customers. Once certified, the new trainer will be responsible for providing the training to all professional staff within their local One-Stop. Upon certifying the One-Stop mandatory and optional partner agency staff, those staff will be required to provide the same training to all appropriate parties within their respective agencies. It should be noted that the training curriculum is modularized to allow ACK training to occur in a non-disruptive manner within the One-Stop setting.

The training package is based on four separate modules, which are listed below:

- America's Job Bank (AJB)
- America's Career Information Network (ACINet)
- America's Learning eXchange (ALX)
- America's Service Locator (ASL)

Registration Process:

The California Workforce Association (CWA) is a nonfinancial co-sponsor of the training and in that role will coordinate registration for the workshops. To register for the ACK training, go to CWA's Web site at www.calworkforce.org and click on the CWA Events link and proceed to the America's Career Kit link.

Training Dates and Locations:

Training seats are extremely limited for these events and will be handled on a “first-come, first-served basis” by CWA. The training will be hands-on in nature and will take place in an Internet connected computer lab. The training will be conducted from:

Day One	9 a.m. – 4 p.m.
Day Two	9 a.m. – 1 p.m.

The following dates and locations have been confirmed:

Workshop #1	May 14–15, 2001	18 available seats
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Location:	L.A. Works 5200 Irwindale Avenue Irwindale, CA 91706
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Workshop #2	May 17–18, 2001	18 available seats
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Location:	Riverside Community College Technical Building A, Room 127 4800 Magnolia Avenue Riverside, CA 92506
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Three tentative dates have been scheduled for May 21–22 and 23–24, 2001, in Sacramento and June 21–22, 2001, in the San Francisco Bay area.

If you have any questions, please contact Sharon McFarland at smcfarla@edd.ca.gov or (916) 654-9213.

/S/ BILL BURKE
Chief